



VERNON PARISH POLICE JURY

CHANGING ROAD NAMES OR NAMING PRIVATE ROADS

PROCEDURES

This procedure applies to all roads in Vernon Parish, whether public or private.

The new road name must be original and cannot be the same as any other road in Vernon Parish (whether public or private). This reduces issues duplicate names cause with emergency first responders and delivery services.

The new road name must not start with the initials N, S, E, or W (e.g., N. Smith Road or W. Elm Street). Please call the Vernon Parish Police Jury Administrative Office prior to requesting the name/name change to verify the requested name is available and valid (337-238-0324).

ALL residents on the road must agree with to the new road name. A petition must be signed (see next page) and presented before the Vernon Parish Police Jury for consideration. A **plat map** of the road listing all the resident must be provided, which can be obtained from the Vernon Parish Assessors Office (337-239-2167).

After the Vernon Parish Police Jury approves the new name, we will submit the name/name change to the Vernon Parish E911 District and they will add the new name to their database at that time and notify the following agencies.:

U.S. Post Office	Jurisdictional Law Enforcement,	Vernon Parish Registrar of
Intrado	Jurisdictional Fire Department	Voters
SCC Communications	EMS (Acadian & Med Express)	Vernon Parish Assessor
Vernon Parish Sherriff's office	E911 Dispatch	

Neither the Vernon Parish Police Jury nor the Vernon Parish E911 District can guarantee that these other agencies will make the name changes in a timely manner.

The Vernon Parish Police Jury and/or the Vernon Parish E911 District are not responsible for changing road names on any GPS mapping sites/software (e.g. Google Maps, Apple Maps, proprietary systems, etc.). Emergency services and package delivery services may use these GPS mapping sites/software, or their own proprietary software, and the road name change may affect their ability to locate your address and/or find your property.



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PETITION

We, the residents of _____, agree to name/change the name
of our road to _____.

1. We have read and understand the **Procedures for Changing Road Names or Naming Private Roads**
2. The plat map for our road is attached.
3. We understand that the parish is not responsible for changing this road name on any GPS mapping sites/software (e.g. Google Maps, Apple Maps, etc.). **We are also aware that emergency services and package delivery services may use these GPS mapping sites/software and the road name/name change may affect their ability to locate our address and find our property.** Neither the Vernon Parish Police Jury nor the Vernon Parish E911 District can guarantee that these mapping services will make changes in a timely manner.

Name	Address	Signature
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____