



MayFest

**May 2-3, 2025
Vendor Contract**

Contact Information: Vernon Parish Police Jury, 300 S. 3rd Street, Leesville 337-238-0324
festival@vppjla.com

Festival Location: Vernon Parish Fairgrounds, 276 HM Stevens Blvd., Leesville

Set up date/time: Friday, 5/2/2025 - between 10 a.m. and 2 p.m.

Festival Hours: Friday 5/2/2025 - 3 p.m. to 10 p.m. / Saturday 5/3/2025 - 10 a.m. to 10 p.m.

Contract & Payment must be received to secure your space, deadline is Friday, April 18, 2025

Booth size: 10 x 20 **Cost:** \$150.00 per vendor booth
\$250.00 per food or entertainment vendor
Non-Profit - half off (proof of non-profit status required)
We accept cash, checks, money orders, & credit cards

Number of spaces: _____

Business Name: _____

Owner: _____

Owner Address: _____

Phone number & email: _____

Vendor Type: *Please select one*

Vendor Food Vendor - truck / trailer / tent / concession (circle one) Entertainment Vendor

Vendors: list items being sold: _____

Food Vendors: list three entrees for consideration: _____

Signature: _____ Date: _____

OFFICE USE ONLY

Approved Entrees: _____

Date Received: _____

Amount Received: _____ cash / check / money order / credit card (circle one)

ALL VENDORS

Any vendor selling **raffle tickets** **MUST** have a permit from the Office of Charitable Gaming. They can be reached at 225-925-1835.

The sale of soda or water (including carbonated, flavored water) from vendors is **not allowed**.

The sale of alcohol is prohibited.

The following items are **NOT** Provided:

Electricity, water, tents, roofs, tarps, sides, chairs, tables, extension cords, or sandbags.

Your tent must be secured with weights or sandbags. No anchors or staking in the asphalt.

MayFest is a rain or shine event. The Vernon Parish Police Jury and the West Louisiana Forestry Festival are not liable for refunds or any other liabilities whatsoever for the failure to produce **MayFest** due to reasons of the closure of the festival.

All sales of food and drink for consumption on the premises by non-food vendors are **PROHIBITED**. Jellies, jerky, etc. are allowed. Please call if you have any questions.

HOLD HARMLESS CLAUSE: The vendor agrees and covenants to indemnify, defend, and hold harmless the Vernon Parish Police Jury, the West Louisiana Forestry Festival, the Vernon Parish Arena District, and **MayFest**, its officers, directors, volunteers, officials, employees, and agents from and against any and all liabilities, claims, suits, and causes of action of whatever nature or type (including but not limited to causes of action based upon tort, strict liability or otherwise), and all attorney fees, costs, and expenses incidental thereto, which may arise or in any way be connected, directly or indirectly, with the vendor's participation in **MayFest**. This indemnification is absolute, personal to the vendor, and is not limited by the insurance coverage which the vendor may have in place. _____ **initial**

FOOD & ENTERTAINMENT VENDORS

All food vendors are limited to **THREE PRE-APPROVED ENTREES**. Entrée approval is on a first come-first-serve basis.

FOOD VENDORS: Wastewater and waste oil and **grease** must be disposed of off-site. Anyone caught dumping wastewater or grease on Festival grounds will be immediately expelled from the festival and permanently banned from future participation.

A COPY OF PRODUCT LIABILITY INSURANCE (minimum of \$1,000,000) Proof must be provided 2 weeks ahead of Festival. Insurance certificate must include the following wording: with additional insured as **Vernon Parish Police Jury, West Louisiana Forestry Festival, and Vernon Parish Arena District.**