

**MINUTES
REGULAR MEETING**

**VERNON PARISH POLICE JURY
PARISH GOVERNMENT COMPLEX BUILDING
300 S. 3RD STREET, 2ND FLOOR
LEESVILLE, LOUISIANA**

**MONDAY, OCTOBER 15, 2018
10 a.m.**

The Vernon Parish Police Jury met in Regular Session, Monday, October 15, 2018 at 10 a.m. in the Police Jury meeting room with the following members

PRESENT: James B. "Jim" Tuck – President, Marvin Hilton, Alton "David" Fox, Reginald "Reggie" Johnson, Jerry Blair, Charnel Bailey, David Brister, Curtis Clay – Vice President, Joseph "Bo" Cryer, and Kenny Haymon. The following members were **ABSENT:** Jackie Grimes and Melvin Haymon.

The Vernon Parish Police Jury was convened as the governing authority of the Parish of Vernon, by Mr. James B. "Jim" Tuck, President, and was then ready for the business on the agenda.

The invocation was given by Mr. Marvin Hilton and the Pledge of Allegiance was led by Mr. Joseph "Bo" Cryer.

MedExpress was present at the meeting and submitted their Occupational License to the jury. They were informed that they would need to submit the remaining paperwork to the jury as required by ordinance to be considered for a permit.

Ms. Robin Stewart, Ms. Angie Norman, Mr. David Anderson, Ms. Tracy Easterling, Ms. Tracy Wisper, and Ms. Danielle Larnard, and other residents of Ford Stewart Road were present at the meeting to discuss Ford Stewart Road. They were informed that the jury was working on a plan to repair the road.

Mr. Bo Cryer left the meeting.

The President asked if there was any public comment on any agenda items; there was none.

Mr. Curtis Clay, Chairman, Finance Committee, reported that the committee met on Monday, October 8, 2018 at 5 p.m. in the Police Jury meeting room.

1. The committee recommends the jury approve invoice received from Williams Equipment Services, LLC:

- Ford Stewart Rd., \$41,092.38 - D12 2017 overlay and D9 & D12 2018 overlay
- Belview Rd., \$74,863.18 – D12 2018 overlay and D12 funds
- Roy Bridges Rd., \$48,761.86 – D11 2017 overlay
- Levi Cooley Rd., \$14,755.86 – D11 2018 overlay

The committee recommends the jury approve invoices received for the Ft. Polk Growth Management Infrastructure Improvements Project (MA Project No. H1-12022):

- a. Meyer & Associates, Inc.; \$75.00 – *grant*
- b. Neil Erwin Law, LLC; \$1,031.50 – *grant*

The committee recommends the jury approve invoice received from Pan American Engineers, LLC for Permit Renewal Application for the Landfill; \$2,365.00.

The committee recommends the jury approve quote received from Mechanical Cooling Services to replace the chiller at the Old Jail; \$157,000.00.

Received after the 10/08/2018 committee meeting:

The committee recommends the jury approve request from the VP Health Unit for basic cable drops for both waiting rooms in the health unit to allow customers to view educational materials. Cost per drop is \$30.00 for installation and \$40.00 per month.

The committee recommends the jury approve invoices received from Williams Equipment Services, LLC:

- Eddlemon Rd., \$5,128.34 – D1 2018 overlay
- Thomas Dr., \$4,515.84 – D1 2017 overlay
- KVVP Dr., \$74,153.66 – D1 2018 overlay
- Camp Baker Rd., \$40,064.36 – D12 2017 overlay
- Calhoun Dairy Rd., \$78,259.86 – D3 2018 overlay
- Lewis Perkins Rd., \$50,512.14 – D4 2018 overlay
- Anacoco Spillway Rd., \$19,298.16 – D9 2018 overlay

The committee reviewed quotes received to concrete the parking lot at the new Sheriff's Office and Jail:

- c. Pat Williams Construction; \$39,500.00
- d. Reynaldo Munoz; \$45,000.00
- e. Master Craft Construction, LLC; \$61,000.00

The committee recommends the jury approve low quote from Pat Williams Construction.

The committee recommends the jury approve request to make improvements to replace the outdated recording system in the three courtrooms located in the

Judicial Buildings, total estimated cost of \$113,000 with \$50,000 coming from the Misdemeanor Fund and \$63,000 from the Courthouse Maintenance-Jail fund. A special call meeting will be held to approve any necessary budget amendments resulting from this increase.

A motion was made by Mr. Clay, seconded by Mr. Brister and carried, to adopt the additions received after the 10/8/2018 committee meeting.

A motion as made by Mr. Clay, seconded by Mr. Brister and carried, to adopt the Finance Committee report in its entirety.

Mr. Charnel Bailey, Chairman, Permit & Claims Committee, reported that the committee met on Monday, October 8, 2018 at 5 p.m. in the Police Jury meeting room.

The committee recommends the jury approve liquor license received from Stephen Young for Royal Market Express, LLC, 1402 Entrance Rd., Leesville.

A motion was made by Mr. Bailey, seconded by Mr. Johnson and carried, to adopt the Permit & Claims Committee report in its entirety.

Mr. Jerry Blair, Chairman, Personnel Committee, reported that the committee met on Monday, October 8, 2018 at 5 p.m. in the Police Jury meeting room.

The committee recommends the jury approve request from Parish Road Manger to hire Jordan Cooper, D1, 4, 8, 9, full time equipment operator, 6-month probation period.

Receive after the 10/08/2018 committee meeting:

The committee recommends the jury approve the following request to approve the following holiday time off for all Police Jury employees:

- Thanksgiving: Thursday, Nov. 22 and Friday, Nov. 23, 2018
- Christmas: Monday, Dec 24 – Wednesday, Dec. 26, 2018
- New Year: Monday, Dec. 31, 2018 – Wednesday, Jan. 2, 2019

Motion and order dated September 21, 2018 from the 30th Judicial District Court to increase the salaries of their court reporters, secretaries and misdemeanor office staff effective October 1, 2018:

- Court reporters to receive \$1,000 per month increase for each of the three court reporters to be paid 2/3 from General Fund and 1/3 from Criminal Court Fund

- Secretaries to receive \$250.00 per month increase for each of the three secretaries to be reimbursed 100% from Drug Court Federal Grant proceeds.
- The Misdemeanor Probation Fund salary expense to receive a \$2,500 increase per month total for its employees, to be paid 100% from the Misdemeanor Fund.

Any necessary budgetary amendments resulting from these increases will be approved during a special call meeting to be held within the next couple of weeks.

A motion was made by Mr. Blair, seconded by Mr. Bailey and carried, to adopt the additions received after the 10/8/2018 committee meeting.

A motion was made by Mr. Blair, seconded by Mr. Bailey and carried, to adopt the Personnel Committee report in its entirety.

Mr. Reggie Johnson, Chairman, Road Maintenance & Construction Committee, reported that the committee met on Monday, October 8, 2018 at 5 p.m. in the Police Jury meeting room.

The committee recommends the jury approve resolutions to perform work inside the municipalities of **1.) Village of Anacoco (September 2018)**: perform routine monthly maintenance on all streets in the village limits, including bush hogging, wing (boom) mowing, ditch cleaning, and pot hole repair. **2.) Town of Hornbeck (October 2018)**: routine maintenance on the streets inside the city limits, including bush hogging, wing (boom) mowing ditches, ditch cleaning and pot hole repair.

The committee recommends the jury approve request from the VP Health Unit to bury a dead horse at 251 Leach Rd., D12 W2.

The committee recommends the jury approve requests from the VP School Board to repair a bus turnaround at 135 Roger Wilson Rd., D6 W6.

The committee recommends the jury approve Right of Entry received from Hank Stephens, 396 Holton Harris Rd., D2 W2, to clear drains and/or ditches that are impacting the parish right-of-way.

Received after the 10/08/2018 committee meeting:

The committee recommends the jury approve request from the VP School Board for a bus turnaround on R. Harvey Road, D3 W3, pending receipt and approval of paperwork.

Resolutions received to perform work inside the municipalities of: **3.) Village of Simpson (October 2018)**: perform routine maintenance on all streets inside the municipality, including bush hogging, wing (boom) mowing ditches, ditch cleaning, road grading, and pot hole repairs. **4.) Town of Rosepine (November 2018)**: perform monthly maintenance on all streets inside the town limits of Rosepine, such as, boom mowing, pot hole repairs, and ditching.

The committee recommends the jury approve request from Parish Road Manager to correct the footage in the parish road inventory for Mary Hunt Road, District 12 Ward 1. Mary Hunt Road begins at Highway 117 and extends west to the end of the blacktop road which is 3,325 feet – this is the only part of the road the parish maintains (the road inventory currently has 4,224 feet).

The committee recommends the jury approve request from VP School Board to maintain a bus turnaround 217 Bayou Zourie Rd., D8 W4.

The committee recommends the jury approve request from District 2 to add 175 feet of base work on Holton Harris Road, \$4,551.80 to be paid by District 2 funds.

A motion was made by Mr. Johnson, seconded by Mr. Fox and carried, to adopt the additions received after the 10/8/2018 committee meeting.

A motion was made by Mr. Johnson, seconded by Mr. Bailey and carried, to adopt the Road Maintenance & Construction Committee report in its entirety.

A motion was made by Mr. Johnson, seconded by Mr. Clay and carried, to enter into public hearing to hear public input on the following proposed ordinances:

- A proposed ordinance to abandon Gilmer Nash Road (#3034), District 3 Ward 3, beginning at Hwy 111 to the dead end, in its entirety.
- A proposed ordinance to abandon Springfield Road (#7200), District 5 Ward 7, beginning at Hwy 1146 to the dead end, in its entirety.

There was no public comment.

A motion was made by Mr. K. Haymon, seconded by Mr. Hilton and carried, to return to Regular Session.

A motion was made by Mr. Fox, seconded by Mr. Johnson and carried, to adopt an ordinance to abandon Gilmer Nash Road (#3034), District 3 Ward 3, beginning at Hwy 111 to the dead end, in its entirety. **The foregoing motion was subject to a roll call vote and recorded as follows:**

YEAS: Tuck, Hilton, Fox, Johnson, Blair, Bailey, Brister, Clay,
and K. Haymon

NAYS: None

ABSTAIN: None

ABSENT: Grimes, M. Haymon, and Cryer

The motion carried and the ordinance was adopted.

A motion was made by Mr. Bailey, seconded by Mr. Johnson and carried, to adopt an ordinance to abandon Springfield Road (#7200), District 5 Ward 7, beginning at Hwy 1146 to the dead end, in its entirety. **The foregoing motion was subject to a roll call vote and recorded as follows:**

YEAS: Tuck, Hilton, Fox, Johnson, Blair, Bailey, Brister, Clay,
and K. Haymon

NAYS: None

ABSTAIN: None

ABSENT: Grimes, M. Haymon, and Cryer

The motion carried and the ordinance was adopted.

A motion was made by Mr. Clay, seconded by Mr. K. Haymon and carried, to adopt a resolution to waive the PILOT (Payment in Lieu of Taxes) through September 30, 2018 for the Vernon Parish Housing Authority; estimated PILOT is \$12,295.00.

A motion was made by Mr. Blair, seconded by Mr. Hilton and carried to adopt a memorial resolution for Mr. Henry Contant and Tommy Dubois.

A motion was made by Mr. Blair, seconded by Mr. Bailey, to add the following items to the agenda:

- Motion to adopt a resolution authorizing the President to execute A Federally Funded Agreement between the Governor's Office of Homeland Security and Emergency Preparedness and Vernon Parish for Flood Acquisition Project (4263- Severe Storms and Flooding) and to authorized the President and/or Administrator/Treasurer to execute any other contracts or documents related to this project.
- Motion to hold a public hearing on Monday, November 19, 2018 at 10 a.m., during the regular Police Jury meeting, to hear public input on the following proposed ordinances:
 - A proposed ordinance to amend section 13:31 of the Vernon Parish Code of Ordinance to reduce the speed limit on Country Club

Road, District 12, from the intersection with Country Club Fairway to past the park, to 20 MPH.

- A proposed ordinance to amend section 13:31 of the Vernon Parish Code of Ordinance to reduce the speed limit on Ford Stewart Road, District 12, from Highway 171 to the culverts, to 25 MPH.

The foregoing motion was subject to a roll call vote and recorded as follows:

YEAS: Tuck, Hilton, Fox, Johnson, Blair, Bailey, Brister, Clay,
and K. Haymon

NAYS: None

ABSTAIN: None

ABSENT: Grimes, M. Haymon, and Cryer

The motion carried and the items were added to the agenda.

The President asked if there was any public comment on adding any of the above items to the agenda; there was none.

A motion was made by Mr. Fox, seconded by Mr. Johnson and carried, to adopt a resolution authorizing the President to execute A Federally Funded Agreement between the Governor's Office of Homeland Security and Emergency Preparedness and Vernon Parish for Flood Acquisition Project (4263- Severe Storms and Flooding) and to authorized the President and/or Administrator/Treasurer to execute any other contracts or documents related to this project.

A motion was made by Mr. K. Haymon, seconded by Mr. Johnson and carried, to hold a public hearing on Monday, November 19, 2018 at 10 a.m., during the regular Police Jury meeting, to hear public input on the following proposed ordinances:

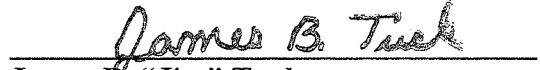
- A proposed ordinance to amend section 13:31 of the Vernon Parish Code of Ordinance to reduce the speed limit on Country Club Road, District 12, from the intersection with Country Club Fairway to past the park, to 20 MPH.
- A proposed ordinance to amend section 13:31 of the Vernon Parish Code of Ordinance to reduce the speed limit on Ford Stewart Road, District 12, from Highway 171 to the culverts, to 25 MPH.

A motion was made by Mr. Bailey, seconded by Mr. Brister and carried, to authorize payment of all invoices as authorized by the Finance Committee and authorize payment of all expenditures above the budgeted amount from Ward Maintenance and/or Construction accounts.

There being no further business to discuss, a motion was made by Mr. K. Haymon, seconded by Mr. Clay and carried, to adjourn.



Rhonda M. Plummer
Parish Administrator/Treasurer
Vernon Parish Police Jury



James B. "Jim" Tuck
President
Vernon Parish Police Jury