

**MINUTES
REGULAR MEETING**

**VERNON PARISH POLICE JURY
PARISH GOVERNMENT COMPLEX BUILDING
300 S. 3RD STREET, 2ND FLOOR
LEESVILLE, LOUISIANA**

**MONDAY, SEPTEMBER 17, 2018
10 a.m.**

The Vernon Parish Police Jury met in Regular Session, Monday, September 17, 2018 at 10 a.m. in the Police Jury meeting room with the following members

PRESENT: James B. "Jim" Tuck – President, Marvin Hilton, Alton "David" Fox, Reginald "Reggie" Johnson, Charnel Bailey, David Brister, Curtis Clay – Vice President, Joseph "Bo" Cryer, and Kenny Haymon. The following members were **ABSENT:** Jerry Blair and Melvin Haymon.

The Vernon Parish Police Jury was convened as the governing authority of the Parish of Vernon, by Mr. James B. "Jim" Tuck, President, and was then ready for the business on the agenda.

The invocation was given by Mr. Kenny Haymon and the Pledge of Allegiance was led by Mr. Jackie Grimes.

The President asked if there was any public comment on any agenda items; there was none.

A motion was made by Mr. Bailey, seconded by Mr. Grimes and carried, to sit as Board of Review to hear and act on complaints of taxpayers relative to Property Assessment:

- Enerfin Field Services, LLC
- Perdido Energy Louisiana, LLC
- USC-TexAG Berrytown Plaza, LLC

Mr. Jerry McKay, Perdido Energy Louisiana, LLC was present to discuss Perdido Energy's request for a reduced assessment. Mr. Mike Bealer, VP Assessor was also present to discuss the assessment.

There were no further public comments.

A motion was made by Mr. Johnson, seconded by Mr. Grimes and carried, to return to regular session.

A motion was made by Mr. K. Haymon, seconded by Mr. Clay and carried, to accept and certify the property tax assessment, as assessed by the Vernon Parish Tax Assessor, for 2018.

A motion was made by Mr. Fox, seconded by Mr. Hilton and carried, to issue Quietus for 2018 tax collection to the Vernon Parish Tax Collector.

Mr. Marvin Hilton, Chairman, Economic Development & Planning Committee, reported that the committee met on Monday, September 10, 2018 at 5 p.m. in the Police Jury meeting room.

Plat received for Loblolly Point Subdivision, Lots 1-4, D 9 W3. Parish Road Manager has reviewed the plans and recommends the jury approve the plat only. The committee recommends the jury approve the plat only.

A motion was made by Mr. Hilton, seconded by Mr. Fox and carried, to adopt the Economic Development & Planning Committee report in its entirety.

Mr. K. Haymon, Chairman, Equipment Committee, reported that the committee met on Monday, September 10, 2018 at 5 p.m. in the Police Jury meeting room.

Request from D5 to purchase a new trailer, three quotes received:

- a. Holaway's Victory Lane Auto Sales; \$3,818.00
- b. Hickman's Southwest LA Trailer Sales; \$4,400.00
- c. South Side of DeRidder: \$4,677.68

The committee recommends the jury approve the quote from Holaway's Victory Lane.

A motion was made by Mr. K. Haymon, seconded by Mr. Brister and carried, to adopt the Equipment Committee report in its entirety.

Mr. Curtis Clay, Chairman, Finance Committee, reported that the committee met on Monday, September 10, 2018 at 5 p.m. in the Police Jury meeting room.

The committee recommends the jury approve invoice received from McKee Agency, LLC in the amount of \$4,700.00 employee crime policy (required for Ft. Polk Growth Mgmt. Infrastructure Improvements Project).

The committee recommends the jury approve invoices received from Williams Equipment Services, LLC:

- o Lions Camp Road, \$16,649.98 – 2017 overlay (D12)
- o Shapkoff Industrial Park Road, \$45,551.60 – 2017 overlay (D10)

- Fullerton Park Road, \$111,596.52 – US Forest Service Grant (will be reimbursed)

The committee recommends the jury approve invoices received from Meyer & Associates, Inc. for Fort Polk Growth Management Infrastructure Improvements Project (MA Project No. H1-12022)

- \$11,732.95 (invoice no. 27762)
- \$2,407.95 (invoice no. 5777, 5792)

The committee recommends the jury approve pothole patching in the amount of \$6,957.92 for the month of August 2018 to be moved to the overlay account.

Received after the 9/10/2018 committee meeting:

The committee recommends the jury approve invoices received from Williams Equipment Services, LLC:

- County Line Road, \$47,836.74 – 2018 overlay (D7)
- Bailey Road, \$132,923.28 – 2018 overlay (D5 & D7) and D5 funds

A motion was made by Mr. Clay, seconded by Mr. Brister and carried, to adopt the additions received after the 9/10/2018 committee meeting.

A motion as made by Mr. Clay, seconded by Mr. Johnson and carried, to adopt the Finance Committee report in its entirety.

Mr. Charnel Bailey, Chairman, Permit & Claims Committee, reported that the committee met on Monday, September 10, 2018 at 5 p.m. in the Police Jury meeting room.

The committee recommends the jury approve application for liquor license received from Julia Bennett for Smitty's Bar, 1454 Pitkin Hwy. Recommend the committee approve the application.

A motion was made by Mr. Bailey, seconded by Mr. Grimes and carried, to adopt the Permit & Claims Committee report in its entirety.

Mr. Charnel Bailey, reporting for Mr. Blair, who was absent, reported that the Personnel Committee met on Monday, September 10, 2018 at 5 p.m. in the Police Jury meeting room.

There was no business to discuss.

Received after the 9/10/2018 committee meeting:

The committee recommends the jury approve request from D6 to move Tom Hadnot from equipment operator to motor grader operator.

The committee recommends the jury approve request from Parish Administrator that the following sections of the Personnel Policy and Procedures Manual be updated:

- Section 6.1: Holidays – clarification of language
- Section 6.2: Annual Leave – annual leave to be accrued monthly instead of annually on employee's anniversary date.
- Section 6.11: Termination Leave – change Termination Leave to Separation Pay and clarify language.

A motion was made by Mr. Bailey, seconded by Mr. Grimes and carried, to adopt the additions received after the 9/10/2018 committee meeting.

A motion was made by Mr. Bailey, seconded by Mr. Brister and carried, to adopt the Personnel Committee report in its entirety.

Mr. Reggie Johnson, Chairman, Road Maintenance & Construction Committee, reported that the committee met on Monday, September 10, 2018 at 5 p.m. in the Police Jury meeting room.

The committee recommends the jury approve requests from the VP Health Unit:

- Fill in an abandoned well at 162 Buck Run, D6 W6.
- Dispose of a dead horse at 220 Wise Burns Rd., D11 W1
- Fill in an abandoned well at 657 Liles Rd., D2 W2, pending receipt and approval of paperwork.

The committee recommends the jury approve requests from the VP School Board (school board will pay for materials):

- Repair bus turnaround at 6005 J. Stafford Rd., D5
- Rock for the entrance to the softball field at Anacoco High School
- 2 loads of red dirt for the baseball field at Simpson School, pending receipt and approval of paperwork.

The committee recommends the jury approve request from D5 to asphalt 2000' x 20' of Bailey Rd., to be paid by D5 funds.

The committee recommends the jury approve the 3-year Parish Capital Outlay Plan.

Receive after the 9/10/2018 committee meeting:

The committee recommends the jury approve resolutions to perform work inside the municipalities of: 1.) **Town of Rosepine (October 2018)**: perform monthly maintenance on all streets inside the town limits of Rosepine, such as, boom mowing, pot hole repairs, and ditching. 3.) **Village of Simpson (September 2018)**: perform

routine maintenance on all streets inside the municipality, including bush hogging, wing (boom) mowing ditches, ditch cleaning, road grading, and pot hole repairs.

The committee recommends the jury approve request from the VP School Board to construct a bus turnaround at 185 Vinson Rd., D8 W1, pending review by Parish Road Manager.

The committee recommends the jury approve requests from VP Health Unit to dispose of an abandoned mobile home at 165 Cole Lane, D12 W1.

The committee recommends the jury approve right-of-entry on West Hawthorne Rd., to remove dead or dying trees, pending receipt and approval of paperwork.

A motion was made by Mr. Johnson, seconded by Mr. Bailey and carried, to adopt the additions received after the 9/10/2018 committee meeting.

A motion was made by Mr. Johnson, seconded by Mr. Bailey and carried, to adopt the Road Maintenance & Construction Committee report in its entirety.

Mr. David Brister, reporting for Mr. M. Haymon, Chairman, reported that the Ways & Means Committee met on Monday, September 10, 2018 at 5 p.m. in the Police Jury meeting room.

The committee recommends the jury approve request from VP Housing Authority to re-appoint Ms. Pat Bradford to the Board of Commissioners for another term.

The committee recommends the jury authorize the President to execute grant documents between the Vernon Parish Police Jury and the Governor's Office of Homeland Security and Emergency Preparedness for State Homeland Security Grant and Emergency Management Performance Grant – Fiscal Year 2018 (Office of Emergency Preparedness).

Received after the 9/10/2018 committee meeting:

The committee recommends the jury approve Memorial Resolutions for the following community members:

- Charles Dean McDade
- Gloria M Rumsey
- Agnes E. Harmonson
- Oline Singletary
- Edmond LaCaze, Jr.
- June L. Coney

- H.A. Wilson
- Michael River
- Glenn Hershman
- Mary Dowden

A motion was made by Mr. Brister, seconded by Mr. Bailey and carried to adopt the additions received after the 9/10/2018 committee meeting.

A motion was made by Mr. Brister, seconded by Mr. Bailey and carried, to adopt the Ways & Means Committee report in its entirety.

A motion was made by Mr. Cryer, seconded by Mr. Clay and carried, to adopt a resolution accepting the 3rd Amended Cooperative Endeavor Agreement (CEA) between the State of Louisiana, Facility Planning & Control and the Vernon Parish Police Jury for Electrical Power Extension, and Utilities Including Generators (FP&C Project No. 50-J58-14-01) and authorize the President to execute the CEA.

A motion was made by Mr. Johnson, seconded by Mr. Bailey and carried, to enter into public hearing to hear public input on the following proposed ordinances:

- A proposed ordinance to abandon a portion of Adeline Road (#4023), District 4 Ward 4, beginning at 285 feet to the dead end. The first 285 feet of Adeline Road will remain in the Parish Road Inventory.
- A proposed ordinance to amend section 13:31 of the Vernon Parish Code of Ordinance to change the speed limit on Hill Street (#5019), District 5 Ward 5, in its entirety, to 15 MPH.
- A proposed ordinance to amend section 13:31 of the Vernon Parish Code of Ordinances to change the speed limit on Wolf Hill Road (#2007), District 2 Ward 2, in its entirety to 25 MPH.

There was no public comment.

A motion was made by Mr. K. Haymon, seconded by Mr. Clay and carried, to return to regular session.

A motion was made by Mr. Grimes, seconded by Mr. Hilton, to adopt an ordinance to abandon a portion of Adeline Road (#4023), District 4 Ward 4, beginning at 285 feet to the dead end. The first 285 feet of Adeline Road will remain in the Parish Road Inventory. **The foregoing motion was subject to a roll call vote and recorded as follows:**

YEAS: Tuck, Hilton, Fox, Grimes, Johnson, Bailey, Brister, Clay, Cryer, and K. Haymon

NAYS: None

ABSTAIN: None

ABSENT: Blair and M. Haymon

The motion carried and the ordinance was adopted.

A motion was made by Mr. Hilton, seconded by Mr. Johnson and carried, to adopt an ordinance to amend section 13:31 of the Vernon Parish Code of Ordinances to change the speed limit on Wolf Hill Road (#2007), District 2 Ward 2, in its entirety to 25 MPH. **The foregoing motion was subject to a roll call vote and recorded as follows:**

YEAS: Tuck, Hilton, Fox, Grimes, Johnson, Bailey, Brister, Clay, Cryer, and K. Haymon

NAYS: None

ABSTAIN: None

ABSENT: Blair and M. Haymon

The motion carried and the ordinance was adopted.

A motion was made by Mr. Johnson, seconded by Mr. Hilton and carried, to adopt an ordinance to amend section 13:31 of the Vernon Parish Code of Ordinance to change the speed limit on Hill Street (#5019), District 5 Ward 5, in its entirety, to 15 MPH. **The foregoing motion was subject to a roll call vote and recorded as follows:**

YEAS: Tuck, Hilton, Fox, Grimes, Johnson, Bailey, Brister, Clay, Cryer, and K. Haymon

NAYS: None

ABSTAIN: None

ABSENT: Blair and M. Haymon

The motion carried and the ordinance was adopted.

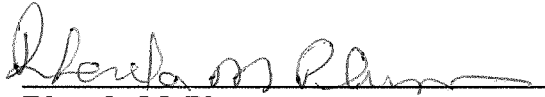
A motion was made by Mr. Cryer, seconded by Mr. Brister and carried, to hold a public hearing on Monday, October 15, 2018 at 10 a.m., during the regular Police Jury meeting, to hear public input on the following proposed ordinances:

- A proposed ordinance to abandon Gilmer Nash Road (#3034), District 3 Ward 3, beginning at Hwy 111 to the dead end, in its entirety.
- A proposed ordinance to abandon Springfield Road (#7200), District 5 Ward 7, beginning at Hwy 1146 to the dead end, in its entirety.

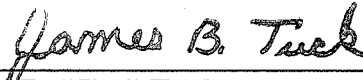
A motion was made by Mr. Clay, seconded by Mr. Cryer and carried, to authorize payment of all invoices as authorized by the Finance Committee and

authorize payment of all expenditures above the budgeted amount from Ward Maintenance and/or Construction accounts.

There being no further business to discuss, a motion was made by Mr. Bailey, seconded by Mr. Johnson and carried, to adjourn.



Rhonda M. Plummer
Parish Administrator/Treasurer
Vernon Parish Police Jury



James B. "Jim" Tuck
President
Vernon Parish Police Jury